



## Common Questions & Answers

### 1. How do I register for the CMRP exam?

Please refer to our Certifications Exam tab on our SMRP Certification menu, which is found on our homepage (<http://www.smrp.org/>). There are two different registration procedures for the CMRP exam. These two procedures depend on whether you would like to take the exam at one of our exam dates or if you would like to take the CMRP exam electronically. If you have any questions that are not answered to your satisfaction, please contact us at our office 703.245.8011.

### 2. How much do I need to pay?

For SMRP members the fee will be \$300.00. For employees of Sustaining Sponsor the fee will be \$250.00. For non-members the fee will be \$425.00 and will include a one year membership in SMRP (valued at \$125). If you do not know if your company is a Sustaining Sponsor of SMRP, please check under the Sustaining Sponsors on the SMRP Certification menu.

### 3. How do I study for the CMRP exam? Is there a study guide I can buy?

We do not offer any type of study guide material for the CMRP exam. We believe that your knowledge that you have gained while in the Maintenance and Reliability field is your best material you can use. However, we do have suggested reading material that may help improve your skill set. Please refer to the Maintenance and Reliability Resources located in the SMRP Certification menu. We also recommend that you review the *Candidate Guide for Certification*. This guide offers information about how the exam was created, gives you 15 sample questions and explains how many questions are on the exam, as well as how much time is allowed for you to complete the exam. The Candidate Guide can be located either on the left hand side of the SMRP Certification tab or by clicking directly to the Certification Guide on the SMRP Certification menu.

### 4. How long will I have to wait to get my results?

CMRP exam and electronic exam results will be sent by regular mail in 4-5 weeks after the exam date. The address the candidate places on the application is where the results will be sent it. If you or your company would like all exam results to be sent to the company so that there is less chance of the results getting lost in the mail, please write this request to either Maureen Gribble or Ali Sturman. Their contact information can be found under SMRP Staff.

**5. Can you tell me my results over the phone, by email or fax them to me?**

No. It is against our policies to notify the candidate of being successful or unsuccessful concerning the CMRP exam other than sending their results by mail.

**6. Can my company or boss ask for my results of the CMRP exam? Even if they had paid for the exam?**

No. It is up to the candidate to share with their boss or company on whether or not they passed the exam. SMRP policies state that we only notify the candidate of their results and no one else. Although we appreciate your support of the certification program, our policies are in place to protect the confidentiality of the candidate's results.

**7. What do I receive if I am successful/ unsuccessful at the exam?**

When you are successful at achieving your CMRP certification, you will receive a congratulations letter, certificate, "Now that you are a CMRP" letter and a graph that shows your strengths and weaknesses in the five pillars of the Body of Knowledge. If you are unsuccessful, you will receive an unsuccessful notification letter with a graph that shows your relative strengths and weaknesses in the five pillars of the Body of Knowledge.

**8. What are the five pillars of the Body of Knowledge the CMRP is based on?**

The five pillars of the BoK that the CMRP exam is based on are: Business & Management, People Skills, Equipment Reliability, Manufacturing Process Reliability and Work Management. All areas are covered equally on the exam.

**9. Is the CMRP exam offered in any other languages?**

Yes, the exam is offered in Spanish but is limited to the paper exams. Please indicate that you would like to take a Spanish exam on your CMRP application.

**10. Are membership and certification/re-certification two separate fees?**

Yes, membership and the CMRP certification/re-certification are two separate departments that collect two separate fees. Please do not mistake paying for your membership as renewing your CMRP re-certification because it does not count.

To properly re-certify your CMRP, you must fill out a re-certification form and send or fax it in by the time of your CMRP expiration date. Failing to do this will result in losing your certification and having to retake the exam. If you are unsure about your CMRP expiration date, please check our CMRP Listing page or contact Ali Sturman the Certification Coordinator of SMRP at (703.610.0243) or write her at [asturman@smrp.org](mailto:asturman@smrp.org).

**11. Do I automatically receive membership if I sign up for the CMRP exam?**

No, signing up for the exam does not automatically enroll you for membership with SMRP. However, if you pay the non-members fee of \$425.00 then you are enrolled for 1-year of membership with SMRP.

**12. Do I receive membership if I pass the exam?**

No. Even if you are successful at achieving your CMRP that does not mean you automatically signed up with a membership with SMRP. If you would like to become a member, the fees are: \$125.00 for 1-year membership or \$250.00 for a 3-year membership. Please contact Jessica Martinez at (703.610.0220) or email her [jmartinez@smrp.org](mailto:jmartinez@smrp.org) for membership questions.